

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on November 23, 2022 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	A. Abriola	S. Testa
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Johnston - Absent	R. Smith	
J. Santagata	R. Casella	

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Adopt Resolution R-24-2022 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters of personnel and a collective bargaining agreement pursuant to N.J.S.A. 10:4-12(b)(8) and N.J.S.A. 10:4-12(b)(4).

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

Motion to open the executive closed session meeting.

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

Motion to close the executive closed session meeting and return to regular session.

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#2 Adopt Resolution R-25-2022 authorizing employment of Alan Zorzi as Superintendent of Water/Sewer and further authorizing execution of memorandum of agreement for three year term of employment.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#3 Adopt Resolution R-26-2022 authorizing employment of Debbie Austino as Clerk II and further authorizing execution of memorandum of agreement for a three year term of employment

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#4 Adopt Resolution R-27-2022 authorizing employment of Cheryl Santore as Administrative Clerk, Secretary/Treasurer, Finance Officer and further authorizing execution of memorandum of agreement for a three year term of employment.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#5 Adopt Resolution R-28-2022 confirming acceptance and approval of collective bargaining agreement with Teamsters Local Union #676 and authorizing execution of the same.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

PUBLIC PORTION:

ENGINEER'S REPORT: #6 Letter from Edward Dennis of Remington & Vernick to Chairman Santagata requesting authorization to prepare and advertise the bidding documents for the contracts that are due to expire: 1) Furnishing of Electrical Repair and Maintenance Services 2) Furnishing of Mechanical and Plumbing Repair and Maintenance Services 3) Furnishing and Delivery of Wood Chips 5) Furnishing and Delivery of Water Meters 6) Furnishing and Delivery of Liquid Aluminum Sulfate 7) Furnishing and Delivery of Micro C 2000 or Approved Equal. The cost to prepare the specifications and bidding documents for the above listed bids is for a cost not to exceed \$1,500.00 each or a total of \$9,000.00.

I need a motion to authorize Remington, Vernick & Walberg to prepare and advertise the bidding documents for the above listed contracts that are due to expire. The cost to prepare each contract will not exceed \$1,500.00 each or \$9,000.00 total.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

TREASURER'S REPORT: NO REPORT

SECRETARY'S REPORT: #7 MIS Proposal for 2023 from Barber Consulting Services LLC. for the unlimited MIS services in the amount of \$3,600.00 with an additional discount of \$200.00 if paid prior to January 30, 2023 for a total of \$3,400.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#8 Email from the Department of Community Affairs regarding the DCA Winter Termination Program for Water, Sewer & Municipal Electric for eligible residential customers from November 15th through March 15th.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on November 9, 2022. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

Dispense with reading the minutes of the last closed executive session meeting held on November 9, 2022. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #9 Quotation from Hydro-Dyne Engineering, Inc. for two days of onsite plant assistance in replacing the drive assembly in the amount of \$3,900.00.

I need a motion to approve the quotation from Hydro-Dyne Engineering, Inc. for two days of onsite plant assistance in replacing the drive assembly in the amount of \$3,900.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#10 Quotation from Kappe Associates, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2023 is \$4,985.00. Kappe Associates, Inc. is the only company who can service this equipment.

I need a motion to approve the renewal of the annual service contract with Kappe Associates, Inc. for the Healy Ruff/Eaton Service contract in the amount not to exceed \$4,985.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#11 Listing of Chemical price quotes for 2023 for approval.

A quote was obtained for Citric Acid from the following companies:

Coyne	\$159.31 50lb. bag
Brenntag	\$190.00
Univar	No Quote

I need a motion to purchase Citric Acid from the lowest bidder Coyne Chemical in the amount of \$159.31/bag.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

A quote was obtained for Sodium Hypochlorite from the following companies:

Buckman's Inc.	\$211.89/ 55 gal drum
Univar	\$222.75 *Must Order 4 Drums
Brenntag	\$275.00 *Must Order 4 Drums
Coyne	\$379.22 *Must Order 4 Drums

I need a motion to purchase Sodium Hypochlorite from the lowest bidder Buckman's Inc. in the amount of \$211.89/55 gal. drum.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

A quote was obtained for Chlorine Gas from the following companies:

Coyne	\$277.17/150 lb. Cylinder
Univar	No Quote
Brenntag	No Quote

I need a motion to purchase Chlorine Gas from the lowest bidder Coyne Chemical in the amount of \$277.17/150 lb. cylinder.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

Note: Coyne is unable to provide firm pricing due to market volatility & constant price increases. Pricing can only be provided at time of order.

A quote was obtained for Chlorine Tablets from the following companies:

Coyne Chemical	\$209.52/60 lb. pail
Univar	No Quote
Brenntag	No Quote

I need a motion to purchase Chlorine Tablets from the lowest bidder Coyne Chemical in the amount of \$209.52/60 lb. pail.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

A quote was obtained for Sulfuric Acid from the following companies:

Univar	\$2.15/gallon
Brenntag	\$3.60
Coyne Chemical	NO QUOTE

I need a motion to purchase Sulfuric Acid from the lowest bidder Univar in the amount of \$2.15/gal.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

A quote was obtained for Zeta Lyte 21 Polymer from the following companies:

CET	\$346.54/55 lb. box
Univar	No Quote
Coyne Chemical	No Quote
Brenntag	No Quote

Please note: Coyne bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

I need a motion to purchase Zeta Lyte 21 Polymer from CET in the amount of \$346.54/55 lb. box.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

#12 Quote from Landis Fire Protection, Inc. for the quarterly inspection of 2 backflow preventers at \$350.00 per quarter for a total of \$1,400.00 for 2023.

I need a motion to approve the purchase of the quarterly inspection of the 2 backflow preventers at \$350.00 per quarter for a total of \$1,400.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 12. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, A. Abriola, J. Santagata

PAYMENT OF THE BILLS: NO BILLS PRESENTED AT THIS MEETING

The next regular meeting will be held on December 14, 2022 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call
m. _____ s. _____ Time: _____
Roll Call: R. Baker, R. Delano, J, Formisano, A. Abriola, J. Santagata

WISHING YOU ALL A HAPPY AND HEALTHY THANKSGIVING!